

Prospective employees will receive consideration without discrimination because of race, color, religion, sex, age, national origin, sexual orientation, disability or any other legally protected status. **Note: Please click and type in the text box provided in each category.**

PERSONAL		Date:	
Last Name <i>(Please Print)</i>		First	Middle
Home Telephone		Street Address	
Cell Telephone		City, State, Zip	
Business Telephone		Are you legally eligible for employment in the United States? ___ Yes ___ No	
Social Security #		Current or most recent salary:	
Are you at least 18 years old? ___ Yes ___ No		When are you available to begin work?	
Are you capable of performing the essential functions of the job with or without reasonable accommodations? ___ Yes ___ No			

EDUCATION			Highest grade completed <i>(1-12)</i> :			General Equivalency Diploma ___ Yes ___ No		
Level of Education	Name & Location of School	Degree or Diploma	Major	# Years Completed	Did you graduate?			
Business/Trade Technical								
College								
Graduate								
Post Graduate								

LICENSES, CERTIFICATIONS & PROFESSIONAL MEMBERSHIPS	<i>List all current professional licenses and certifications. You may exclude memberships that would reveal protected status.</i>

EMPLOYMENT

Please give accurate, complete full-time and part-time employment record.
Start with your present or most recent employer.

1

Company Name	Telephone
Address	May we contact your supervisor for reference? ___Yes ___No
Name of Supervisor and E-Mail Address	Annual or Hourly Pay Start:
Job Title	Last:
Reason for leaving	Dates of Employment: (State month and year)

2

Company Name	Telephone
Address	May we contact your supervisor for reference? ___Yes ___No
Name of Supervisor and E-Mail Address	Annual or Hourly Pay Start:
Job Title	Last:
Reason for leaving	Dates of Employment: (State month and year)

3

Company Name	Telephone
Address	May we contact your supervisor for reference? ___Yes ___No
Name of Supervisor and E-Mail Address	Annual or Hourly Pay Start:
Job Title	Last:
Reason for leaving	Dates of Employment: (State month and year)

EMPLOYMENT CONTINUED**4**

Company Name	Telephone
Address	May we contact your supervisor for reference? ___Yes ___No
Name of Supervisor and E-Mail Address	Annual or Hourly Pay Start:
Job Title	Last:
Reason for leaving	Dates of Employment: (State month and year)

5

Company Name	Telephone
Address	May we contact your supervisor for reference? ___Yes ___No
Name of Supervisor and E-Mail Address	Annual or Hourly Pay Start:
Job Title	Last:
Reason for leaving	Dates of Employment: (State month and year)

6

Company Name	Telephone
Address	May we contact your supervisor for reference? ___Yes ___No
Name of Supervisor and E-Mail Address	Annual or Hourly Pay Start:
Job Title	Last:
Reason for leaving	Dates of Employment: (State month and year)

ADDITIONAL PROFESSIONAL REFERENCES		1
Name	Telephone	
Title and E-mail address	Time period known:	
Agency/Business		

		2
Name	Telephone	
Title and E-mail address	Time period known:	
Agency/Business		

		3
Name	Telephone	
Title and E-mail address	Time period known:	
Agency/Business		

Please attach a list of professional references including managers, subordinates and peers.

The information provided in this Application for Employment is true, accurate, and complete. I understand that falsifications or omissions will be grounds for denying or terminating employment. I understand that nothing in this application creates an employment contract or relationship. I also understand that if hired, I have the right to terminate my employment at any time, and that BBBS retains a similar right.

I authorize Big Brothers Big Sisters to conduct a comprehensive investigation on any or all of the information and references I have supplied. I consent to the release of such information and authorize my former employers, schools and other references to release information to BBBS and its representatives. I release from liability all persons, companies, educational facilities and corporations supplying such information.

Signature of Applicant

Date